




Michigan LearnPort New User Sign Up

Go to www.learnport.org and click on the **New User? CLICK HERE.** link.

Select a unique Login ID and Password. Write it down so you will remember. Click on the Submit  button.

IMPORTANT: Select the root organization after reviewing the choices in the drop down menu. Select the Expand  button to show each sub organization.

CONTINUE: Look in each sub organization drop down for your ISD, then your district, then school building as far down as appropriate. When you have selected the lowest appropriate organization, click on Select  button. The next page will be a personal information form to be filled out. You are now registered.